**Welcome Fieldcrest Parents and Students**

I would like to take this time to welcome you and your child to fourth grade. My name is Ms. Bendik and I am excited to have your child in my class. I am truly looking forward to having a wonderful school year! Please keep the school calendar and the following letter handy, as a quick reference guide, to assist you with information needed throughout the school year.

**Attendance:** To have a successful school year, your child’s academic achievement greatly depends on your child being punctual for school. ☺

**Arrival:** Classroom instruction begins promptly at 8:45 a.m. If your child is tardy, they should stop in the office to receive a tardy slip before entering the classroom. If your child will be absent for the day, it is important that you contact the main office at (708) 210-2872 and speak with our school secretary, Ms. Coleman.

**Dismissal**: Our school day ends at 2:40 p.m. Walkers/Car riders will be dismissed promptly at 2:45 p.m. Bussers will be dismissed, when their busses arrive.

**Communication:** Communication between home and school is vital for your child’s academic success. Please feel free to contact me during the school day thru Dojo or the School # (708) 210-2872. Ms. Coleman will transfer you to our classroom, x2616, where you may leave a message. I may also be contacted thru my email address, [hbendik@phsd144.net](mailto:hbendik@phsd144.net) or feel free to send a note with your child.

**Emergency Contact**: Your child received an emergency contact sheet. A copy of this form will be kept in my classroom just in case I need to contact you, or if an emergency arises. Also, if your phone number, address or emergency contact information changes throughout the year, please keep myself, as well as the secretary updated with the most current information.

**Student Homework:** Homework is an essential part of the instructional program. Assignments are intended to reinforce and extend learning initiated in the classroom. It is used as a tool to assess student understanding. Fourth graders on average should have 45 minutes per day Monday thru Thursday, except Fridays and during testing. I encourage you to allow your child to attempt all assignments with minimal assistance. If there are any questions regarding assignments, please write me a note as to what was misunderstood. Homework counts as 10% of your child’s grade!

**School Supplies:** School supplies are important to assist in your child’s success. Our basic daily supplies include: A folder, wide ruled paper, notebooks, pencils, erasers, dry erase markers, crayons, color pencils, erasable pens, stick glue, tissue, hand sanitizer, and a chapter book of their choice. If any other supplies are needed, you will be notified. (Example: a clear water bottle)

**Birthdays:** In our class, birthdays are always welcome to be celebrated. If you plan on celebrating your child’s birthday, please keep in mind that only store purchased treats are permitted. Also, please notify me ahead of time, so I can inform you of any classroom allergies, as well as an accurate head count for the number of students.

😊Wishing all a fantabulous fourth grade year! Sincerely, Ms. Bendik 😊